

## Carry Concealed Weapon (CCW) License Renewal Process

Individuals who obtained a license to carry a concealed weapon early in the CCW program will hit their four-year renewal dates in mid-April, 2008.

The Ohio Revised Code provides for the renewal of a CCW license 90 days prior to and no later than 30 days after the license expires. This provides a 120-day window during which the licensee may begin the renewal process. If the licensee fails to initiate the renewal process within this 120-day period, the CCW license will expire and will no longer be valid.

To renew the CCW license, the applicant must present a new application, including all of the addresses from age 18 and verification that the applicant has re-read the CCW pamphlet, a new photo will be taken, the original or renewed training certificate of competency and valid photo identification. The applicant will also be required to submit to fingerprint verification for a background check. The cost of a renewed CCW license is \$55 for Ohio residents of more than 5 years and \$79 for Ohio residents who have not lived in Ohio for 5 years.

Upon the successful completion of the background check, a new license will be issued with the original license number with a new date of expiration that is five years from the date of the renewal. During the renewal process, the current license will remain valid, but must be surrendered to the Sheriff's Office upon issuance of the renewed license.

The original training certificate of competency is valid for license renewal purposes provided that the issue date is less than six years prior to the renewal application date. If the original certificate is older than six years, then a renewed certificate of competency must be obtained with an issue date prior to the expiration of the original certificate. If more than six years have elapsed since the original certificate issue date, then the entire 12-hour CCW course must be completed, with a new certificate issued, before a new CCW license can be applied for.

CCW licenses can be renewed at the Madison County Sheriff's Office, Tuesday, Wednesday & Thursday, 8:30am to 3:30pm, other times by appointment only. Closed holidays.

Acceptable payment: Cash, Money Order, Certified Check.  
*No Personal Checks Accepted.*